

**PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS**

Type of Trip Speech and Debate National Tournament

Proposed Departure Date June 12, 2016 Return Date June 18, 2016

Proposer Tricia Pletcher Position Speech and Debate Coach

Date by which response is needed ASAP Proposal Date: April 1, 2016

**A. Purpose**

**1. What is the major place to be visited or event to be attended?**

The National Speech and Debate Association National Tournament  
In Salt Lake City, Utah

**2. How is the trip related to the educational program of the District?**

Continuation and completion of the Speech and Debate competition  
Season

**3. In what ways will the students benefit?**

- Completion of competition season
- Achievement of highest level of competition
- Students representing Norton High School at a National Competition
- Scholarships are available to students

**4. How will the trip be evaluated to determine the extent to which these benefits were realized?**

- Competition ranking results
- Coach and Competition evaluation and feedback

**B. Students and Staff**

**1. Which students, (grade, class, or organization), will be going?**

Jake Sykes--will be a graduate at time of trip

**2. How many students in total?**

One student

**3. Which staff members will be in charge?**

Tricia Pletcher, Head Coach

**4. What other staff members will be going?**

No other staff members will attend.

**5. How many chaperones, in addition to staff members, will be going?**

No additional chaperones will attend.

**6. Will any school days be missed? How many?**

No school days will be missed. The trip is after school is out for the year.

**How will teachers be advised in advance that the students will be out of school?**

n/a

**C. School Work**

- 1. How will missed work be made up?**

n/a

- 2. What special assistance will be provided students with academic problems?**

n/a

**D. Itinerary**

- 1. What is the destination?**

National Speech and Debate Tournament  
Salt Lake City, Utah

- 2. What will be the mode of transportation? What liability insurance does the carrier have?**

Air travel to Salt Lake City  
Rental car while in Salt Lake City

- 3. Where will the group be housed and fed?**

I have arranged for shared housing with three other Ohio teams at a rental house: 2331 E. Bear Hills Dr. Draper, UT 84020

- 4. What enroute or supplementary activities are planned? Will the activities be led by the teacher in charge or a tour leader?**

No supplementary activities planned outside of tournament activities.

- 5. What arrangements have been made for dealing with emergency situations?**

Emergency contact with students parents via cell phone  
Emergency facilities in Salt Lake City

- 6. What arrangements have been made for administering necessary medications to students while on this trip?**

Parent permission

**E. Finances**

- 1. What is the estimated total cost and cost per student? Please attach a worksheet that shows the breakdown of expenses and what is covered by each students cost (i.e. meals, admissions, etc.)**

Estimated cost: \$3135 (worksheet attached)

- 2. What is the source of funds?**

Fundraising and donations

- 3. How will the funds be collected and safeguarded?**

Fundraising will be managed through the Forensics GL Activities Account.

- 4. How will any shortfall be made up or excess funds used?**

Shortfalls would charge the Drama Activities Account.  
Excess funds would be used for future Speech and Debate Tournament registration fees.

- 5. What provision has been made for students who are financially unable to pay any necessary costs?**

Only one student is attending. All fundraising will be applied to financing his trip in order to avoid charging the student's family.

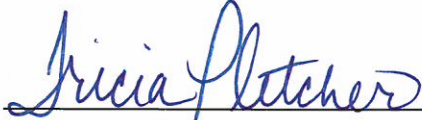
**F. Communications**


**1. How will you communicate to parents prior to, during, and after the trip?**

- Writing: information, itinerary, permission slips
- Cell phone and email: before, during, after trip

**2. List telephone numbers at destination and where group will be housed.**


Tricia Pletcher cell phone: 330-322-0383

  
 \_\_\_\_\_  
 Signature of Requestor

  
 \_\_\_\_\_  
 Date

Approved:

  
 \_\_\_\_\_  
 Principal

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Superintendent

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Board of Education

\_\_\_\_\_  
 Date

2016 National Speech and Debate Tournament Salt Lake City, Utah June 12-18, 2016 Attendees: Jake Sykes (competitor), Tricia Pletcher (coach)		
Planned Expenses:	Estimated Amounts:	Notes:
Airfare	\$1,400	1 coach + student, Akron/Canton to Salt Lake City
Lodging: 7 days, 2 people*	960	7 days in a shared house with three other Ohio teams. This choice, instead of a hotel, saved us about \$900.
Meals: 2 people, \$20 per day	280	(2 people, \$20 per day)
Car Rental	200	
Student Registration	295	
Estimated total:	\$3135	

Kelly Osborne  
 says if she gets  
 this next week,  
 she can get it on  
 agenda for next  
 Bd. mtg.  
 Thanks! Irish