

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Speech and Debate National Tournament
 Proposed Departure Date June 13, 2015 Return Date June 20, 2015
 Proposer Tricia Pletcher Position Forensics Coach
 Date by which response is needed asap Proposal Date May 15, 2015

A. Purpose

1. What is the major place to be visited or event to be attended?

*National Forensics League
 National Tournament - Dallas, Texas*

2. How is the trip related to the educational program of the District?

*Continuation of Forensics (Speech and Debate)
 competition season.*

3. In what ways will the students benefit?

*• completion of competition season
 • achievement of highest level of competition
 • Scholarships available*

4. How will the trip be evaluated to determine the extent to which these benefits were realized?

• competition ranking results

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?
Steven Planitzer - will be a graduate at time of trip
2. How many students in total?
1 student
3. Which staff member will be in charge?
Anthony Partden, Debate Coach
4. What other staff members will be going?
—
5. How many chaperones, in addition to staff members, will be going?
—
6. Will any school days be missed? How many?
no - trip is after school is out for the year.

How will teachers be advised in advance that the students will be out of school?

n/a

C. School Work

1. How will missed work be made up?

n/a

2. What special assistance will be provided students with academic problems?

n/a

D. Itinerary

1. What is the destination?

National Forensics Tournament
Dallas, Texas

2. What will be the mode of transportation? What liability insurance does the carrier have?

Air Travel to Dallas
Public Transit while in Dallas.

3. Where will the group be housed and fed?

NFL has a block of hotels reserved at the
Tournament site: Sheraton Dallas, Fairmount

4. What enroute or supplementary activities are planned? Will the activities be led by the teacher in charge or a tour leader?

no supplementary activities planned outside of
tournament activities.

5. What arrangements have been made for dealing with emergency situations?

- emergency contact with students parents via cell phone
- emergency facilities in Dallas

6. What arrangements have been made for administering necessary medications to students while on this trip?

- parent permission

E. Finances

1. What is the estimated total cost and cost per student? Please attach a worksheet that shows the breakdown of expenses and what is covered by each students cost (i.e. meals, admissions, etc.)
Estimated cost \$2991 (worksheet attached)
2. What is the source of funds?
• Fundraising and donations
3. How will the funds be collected and safeguarded?
• fundraising will be managed with Forensics GL account.
4. How will any shortfall be made up or excess funds used?
*• excess funds not expected, but would be used for future tournament entry fees.
• shortfalls would hit the Drama account.*
5. What provision has been made for students who are financially unable to pay any necessary costs?
- only one student is attending. All fundraising will go to financing his trip so hopefully, he will not have to pay out of pocket.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?
• writing: information and permission slips
• cell phone: during trip if necessary/after trip
2. List telephone numbers at destination and where group will be housed.
Anthony Paridon cell phone: 330-697-5822

Tricia Pletcher
Signature of the Requestor

5/14/15
Date

Approved:

[Signature]
Principal

5.14.15
Date

Superintendent

Date

Board of Education

Date