

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Speech and Debate National Tournament
 Proposed Departure Date June 15, 2013 Return Date June 22, 2013
 Proposer Tricia Pletcher Position Speech and Debate Coach
 Date by which response is needed asap Proposal Date May 9, 2013

A. Purpose

1. What is the major place to be visited or event to be attended?

National Forensics League
National Tournament - Birmingham, AL

2. How is the trip related to the educational program of the District?

continuation of Speech and Debate
competition season

3. In what ways will the students benefit?

- completion of competition season
- achievement of highest level of competition
- scholarship opportunities

4. How will the trip be evaluated to determine the extent to which these benefits were realized?

- competition ranking results

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?
① Jordan Feliciano, 2013 graduate
② Steven Planitzer, 10th grade
2. How many students in total?
2
3. Which staff member will be in charge?
Tricia Pletcher
4. What other staff members will be going?
Anthony Paridon, debate coach
5. How many chaperones, in addition to staff members, will be going?
—
6. Will any school days be missed? How many?
no-trip is after school year
is complete

How will teachers be advised in advance that the students will be out of school?

n/a

C. School Work

1. How will missed work be made up?

n/a

2. What special assistance will be provided students with academic problems?

n/a

D. Itinerary

1. What is the destination?
National Speech and Debate Tournament
Birmingham, AL

2. What will be the mode of transportation? What liability insurance does the carrier have?
Air Travel to Birmingham
Rental Car while in Birmingham

3. Where will the group be housed and fed?
Drury Inn - Birmingham AL
Reservation Attached

4. What enroute or supplementary activities are planned? Will the activities be led by the teacher in charge or a tour leader?

Supplementary activities are coordinated by National Forensic League; Tricia Pletcher in charge

5. What arrangements have been made for dealing with emergency situations?
- emergency contact with students parents via cell phone

6. What arrangements have been made for administering necessary medications to students while on this trip?
- emergency facilities in Birmingham
- parent permission

E. Finances

1. What is the estimated total cost and cost per student? Please attach a worksheet that shows the breakdown of expenses and what is covered by each student's cost (i.e. meals, admissions, etc.)
Estimated Cost. \$4830
(Spreadsheet attached; previously shared with Mr. Dunn).
2. What is the source of funds?
 - Fundraising and donations
 - Possible support from Board/District
3. How will the funds be collected and safeguarded?
 - Fundraising will be managed with Forensics GL Account
4. How will any shortfall be made up or excess funds used?
 - excess funds not expected, but would be used for future tournament entry fees.
 - short falls would hit the Drama account
5. What provision has been made for students who are financially unable to pay any necessary costs?
 - Fundraising will go to finance trips; hopefully, students will not have to pay with personal funds.

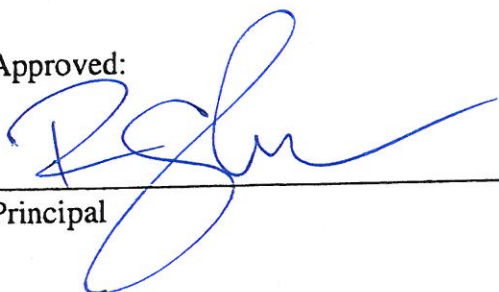
F. Communications

1. How will you communicate to parents prior to, during, and after the trip?
 • writing: information and permission slips
 • cell phone: during trip if necessary / after trip
2. List telephone numbers at destination and where group will be housed.
 Tricia Pletcher cell phone: 330-322-0383
 Hotel: Drury Inn - 205-940-9500

Tricia Pletcher
 Signature of the Requestor

5/9/2013
 Date

Approved:


 Principal

5.10.13
 Date

 Superintendent

 Date

 Board of Education

 Date

Expenses for Speech and Debate NFL National Tournament 2013

<u>Flights to Birmingham, AL</u>	<u>Unpaid</u>	<u>Paid</u>	<u>Comment</u>
Jordan Feliciano, student		525	*Donated by Bill and Karen Rose, NHS Speech & Drama Alumni
Tricia Pletcher, coach	525		*Flight to accompany Jordan
Anthony Paridon, coach	410		*cheaper flight found for Anthony and Steven
Steven Planitzer, student	410		
Lodging			
Hotel: Tricia Pletcher		800	*Pletcher is rooming with Wadsworth Forensics coach
Hotel: Jordan, Anthony, Steven	800		
Rental Car	450		
Team Registration	350		
Per diem--meals 20/day, 7 days			
Jordan Feliciano	140		
Steven Planitzer	140		
Tricia Pletcher, Coach	140		
Anthony Paridon, Coach	140		
Total Unpaid Expenses	3505		
Total Expenses Covered by Donations		1325	
Total Expenses	4830		
Funds raised to date:			
Norton Lions Club	50		
Slovene Center Pensioners	50		
Wolf Creek Players	100		
Misc. online donations	200		
Wolf Creek Players Audience: donations at community winter play	400		
Misc. community donations: Houston Hall	60		
Donation: Therese Harper	50		
Sub Total	910		
Anticipated Funds:			<i>Actual</i>
Spring Play assembly	600		Estimated income
Spring Play Raffle	250		Estimated income
Sub Total	850		Estimated income
TOTAL AVAILABLE + ANTICIPATED FUNDS:	1760		
Total uncovered expenses (Total expenses - total available and anticipated funds):	1745		
Additional Fundraising possibilities:			
Mailer to community businesses			
Norton Kiwanis			

reservations@druryhotels.com

Sent: Monday, March 25, 2013 2:40 PM

To: Pletcher, Tricia

Map & Directions

****This reservation is guaranteed for late arrival******Guarantee Policy:**

Credit Cards: American Express, Carte Blanche, Diner's Club, Discover, Master Card, and Visa
Cancellation Policy:

Cancel by 6:00 pm the day of arrival

Travel Information

Arrival: Jun 15 2013

Departure: Jun 22 2013

Number of Nights: 7

1 Room(s)

1 Adult(s) and 3 children per room

Room Information**Room 1 - Confirmation Number: 80387721 GUEST: PLETCHER, TRICIA**

Non-smoking room. Two rooms, two queen beds, double sofa sleeper, microwave & refrigerator, coffeemaker
EXTRAS: Two 37 inch LCD TV's, iron & ironing board, hairdryer, comfortable seating, door separates the
two room, voice mail

Total Room 1 Rate Information

\$ 152.99 per night plus taxes - Starting 06/15/13

\$ 126.95 per night plus taxes - Starting 06/16/13

\$ 152.99 per night plus taxes - Starting 06/21/13

*Local Taxes will apply.

Rate Information

Rate: eSaver Rate - ESAVER

Restrictions Apply. Cancellation fee of \$25 per room.

Guest Preferences

Not a part of the Drury Gold Key Club? It's free to join and members can earn a wide range of rewards just by

staying at Drury Hotels! [Click here to sign up.](#)

Special Request Information

Please note, comments will not be viewed by the hotel until day of arrival. We will do our best to accommodate, but special requests are subject to availability and cannot be guaranteed. Specific room requests (example: non smoking or smoking) cannot be reserved through Special Requests.

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