

Book	Policy Manual
Section	Issue 3 of 2021 August PDQ (Revised)
Title	School Volunteers
Code	IICC
Status	From OSBA

School Volunteers

The Board believes one of the greatest resources available may be found in the citizens of the community who have special knowledge and talents to contribute to the District. The use of citizens as volunteers within the school program enhances the educational process not only for students, but for the community as well. Volunteers may provide additional support in the classroom, promote community-school cooperation in facilitating the learning process and provide resource persons who have expertise in various areas.

Recruitment and selection of volunteers is done at the local building level. Interested individuals should contact the building principal or his/her designee. The interests and abilities of the volunteers are considered when making assignments.

All volunteers shall be registered with the District office and at the appropriate building. Standard procedures for record keeping include hours contributed by various volunteers, types of services or donations made and an application kept on file at the local school for any volunteer who works directly with students, especially in tutorial relationships.

The District notifies current and prospective volunteers who have or will have unsupervised access to students on a regular basis that a criminal records check may be conducted at any time.

In accordance with State law, the District may require additional background checks for any prospective volunteer.

LEGAL REFS:

ORC 121.401
 ORC 2305.23
 ORC 2305.231
 ORC Chapter 2744
 ORC 3319.39
[ORC 3319.393](#)

CROSS REFS.: GBQ, Criminal Records Check
 GDBB, Support Staff Pupil Activity Contracts
 IIC, Community Instructional Resources (Also KF)

NOTE: *The Ohio High School Athletic Association requires volunteer coaches to hold pupil activity permits. The Ohio Department of Education requires that pupil activity permit applicants submit to criminal records checks (Ohio Revised Code (RC) Section 3319.303; Ohio Administrative Code 3301-27-01). Accordingly, volunteer coaches must have pupil activity permits and will need to submit to criminal records checks prior to obtaining or renewing said permit.*

House Bill 110 (2021) enacted RC 3319.393, allowing districts to further discern the background of an applicant or prospective volunteer through additional criminal records checks.

Legal	ORC 121.401
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