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| Book | Policy Manual |
| Section | Issue 3 of 2021 August PDQ (Other) |
| Title | School Board Meetings |
| Code | BD |
| Status | |

School Board Meetings

The Board transacts all business at official meetings of the Board. These may be either regular or special meetings. At the organizational meeting, the Board shall fix the time for holding its regular meetings, which shall be held at least once every two months. Special meetings are called between the regularly scheduled meetings to consider specific topics.

All regular and special Board meetings and Board-appointed committee meetings are open to the public. All Board meetings are publicized and conducted in compliance with the Open Meetings Act (Sunshine Law). No action may be taken by the Board in executive session.

~~(Permissive language)~~

A member of the Board may participate in a Board meeting by means of a telephone or videoconference or by any means of communication by which all persons participating in the meeting are able to communicate with one another. A member of the Board who participates in this manner may not vote at the meeting and will not be counted for purposes of determining whether a quorum is present.

LEGAL REFS:

ORC 121.22(B)
 ORC 121.22(C)
 ORC 3313.14
 ORC 3313.15
 ORC 3313.16

CROSS REFS.:

BCA, Board Organizational Meeting
 BCE, Board Committees
 BDC, Executive Sessions
 BDDA, Notification of Meetings
 BDDF, Voting Method
 BDDH, Public Participation at Board Meetings (Also KD)
 BDDJ, Broadcasting and Taping of Board Meetings (Also KBCD)

NOTE: The above sample policy covers both regular and special meetings and thus is filed under the general term, School Board Meetings, code BD. More extensive policies on regular and special meetings might be separated and filed under the codes pertaining to each type, BDA and BDB, respectively. The cross-references are to codes in which information directly related to school board meetings is filed in this manual.

Ohio Attorney General Opinion 2009-034 prohibits a public body from conducting a meeting by teleconference or other means that prevents the public, or a majority of the members of the public body, from attending the meeting in person. This means a board could allow an individual board member (or two) to participate via conference call or videoconference as long as there is a quorum of board members **physically present** at the meeting. Such participation would be limited to listening to and participating in the Board's discussions. A board member who participates via electronic means may not be counted for quorum purposes nor may the board member vote. Also, participating in a board meeting remotely means that the board member is not paid for the meeting. A board member must be physically present to be compensated.

A board that allows its members to participate remotely should consider including the permissive language included in this policy.

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| Legal | ORC 121.22(B) |
| | ORC 121.22(C) |
| | ORC 3313.14 |
| | ORC 3313.15 |
| | ORC 3313.16 |