

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Speech and Debate State Tournament
 Proposed Departure Date March 6, 2015 Return Date March 7, 2015
 Proposer Tricia Pletcher Position Speech and Debate Coach
 Date by which response is needed asap Proposal Date 2/13/15

A. Purpose

1. What is the major place to be visited or event to be attended?

Ohio High School Speech League (OHSSL)
State Finals - Boardman, OH

2. How is the trip related to the educational program of the District?

Continuation of speech and debate
competition season

3. In what ways will the students benefit?

- completion of OHSSL season
- representation of Norton City School District
at State Finals
- Scholarship opportunities

4. How will the trip be evaluated to determine the extent to which these benefits were realized?

• competition ranking results

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

John Wroblewski⁽¹²⁾, Jake Sykes⁽¹¹⁾, James Maher (12),
Sarah Rose (12), Kerstin Vaughn (12), (McCartney Betz (9, Homeschool),
Logan Stack (12), Bennett Kinney (11), Ryan Longoria (10),
Steven Planitzer (12), Jonathan Walton (9), Josh Myers (12)

2. How many students in total?

12

3. Which staff member will be in charge?

Tricia Pletcher

4. What other staff members will be going?

Anthony Paridon, Debate Coach
Cody Stanley, Asst. Speech Coach.

5. How many chaperones, in addition to staff members, will be going?

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6. Will any school days be missed? How many?

1 - Friday, March 6

How will teachers be advised in advance that the students will be out of school?

email from Tricia Pletcher

C. School Work

1. How will missed work be made up?

student responsibility

2. What special assistance will be provided students with academic problems?

I can coordinate with students' tutors if they have them, and I can assist students in getting additional help from classroom teachers if necessary.

D. Itinerary

1. What is the destination?

OHSSL State Finals: Canfield and Boardman High Schools

2. What will be the mode of transportation? What liability insurance does the carrier have?

NCSB BUS

3. Where will the group be housed and fed?

Red Roof Inn: Boardman

4. What enroute or supplementary activities are planned? Will the activities be led by the teacher in charge or a tour leader?

Little or no time for supplementary activities - a stop at a restaurant to eat will be the most we will do - Fletcher in charge of activity

5. What arrangements have been made for dealing with emergency situations?

- emergency contact with students' parents via cell phone

6. What arrangements have been made for administering necessary medications to students while on this trip?

- emergency facilities / personnel in Boardman
- parent permission

E. Finances

1. What is the estimated total cost and cost per student? Please attach a worksheet that shows the breakdown of expenses and what is covered by each student's cost (i.e. meals, admissions, etc.)
1164 - lodging, meals, registration fees
\$ 97 per student
worksheet attached.
2. What is the source of funds?
 - speech and debate funds
 - possible Board support for food/lodging for state trip.
3. How will the funds be collected and safeguarded?
 - Tricia Pletcher to manage through Forensics GL Account as is necessary/appropriate
4. How will any shortfall be made up or excess funds used?
 - excess funds not expected, but would be used for future tournament registration fees.
 - shortfalls to be charged to students.
5. What provision has been made for students who are financially unable to pay any necessary costs?
 - goal is for students to not incur personal financial responsibility for state finals trip.
 - if students are financially unable to pay, fundraising/sponsorships are options.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?
 - in writing: information and permission slips
 - cell phone: before/during/after trip as necessary
2. List telephone numbers at destination and where group will be housed.
 Tricia Pletcher cell phone: 330-322-0383
 Red Roof Inn Boardman: 330-758-1999

Tricia Pletcher 2/13/15
 Signature of the Requestor Date

Approved:

[Signature] 2.13.15
 Principal Date

[Signature] _____
 Superintendent Date

 Board of Education Date