

**PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS**

Type of Trip Speech and Debate National Tournament

Proposed Departure Date June 16, 2018 Return Date June 23, 2018

Proposer Tricia Pletcher Position Speech and Debate Coach

Date by which response is needed ASAP Proposal Date: May 22, 2018

**A. Purpose**

**1. What is the major place to be visited or event to be attended?**

The National Speech and Debate Association National Tournament  
In Ft. Lauderdale, FL

**2. How is the trip related to the educational program of the District?**

Continuation and completion of the Speech and Debate competition  
Season

**3. In what ways will the students benefit?**

- Completion of competition season
- Achievement of highest level of competition
- Students representing Norton High School at a National Competition
- Scholarships are available to students

**4. How will the trip be evaluated to determine the extent to which these benefits were realized?**

- Competition ranking results
- Coach and Competition evaluation and feedback

**B. Students and Staff**

**1. Which students, (grade, class, or organization), will be going?**

Rose Morrison, Paige Howe--both will be graduates at time of trip

**2. How many students in total?**

Two students

**3. Which staff members will be in charge?**

Tricia Pletcher, Head Coach

**4. What other staff members will be going?**

No other staff members will attend.

**5. How many chaperones, in addition to staff members, will be going?**

No additional chaperones will attend.

**6. Will any school days be missed? How many?**

No school days will be missed. The trip is after school is out for the year.

**How will teachers be advised in advance that the students will be out of school?**

n/a

**C. School Work**

**1. How will missed work be made up?**

n/a

**2. What special assistance will be provided students with academic problems?**

n/a

**D. Itinerary**

**1. What is the destination?**

National Speech and Debate Tournament  
Ft. Lauderdale, FL

**2. What will be the mode of transportation? What liability insurance does the carrier have?**

Air travel to Fort Lauderdale  
Rental car while in Fort Lauderdale

**3. Where will the group be housed and fed?**

Hilton Fort Lauderdale Marina  
1881 SE 17th Street  
Fort Lauderdale, FL 33316

**4. What enroute or supplementary activities are planned? Will the activities be led by the teacher in charge or a tour leader?**

No supplementary activities planned outside of tournament activities.

**5. What arrangements have been made for dealing with emergency situations?**

Emergency contact with students parents via cell phone  
Emergency facilities in Fort Lauderdale

**6. What arrangements have been made for administering necessary medications to students while on this trip?**

Parent permission

**E. Finances**

- 1. What is the estimated total cost and cost per student? Please attach a worksheet that shows the breakdown of expenses and what is covered by each students cost (i.e. meals, admissions, etc.)**

Estimated cost: \$3235 (worksheet attached)

- 2. What is the source of funds?**

Fundraising and donations

- 3. How will the funds be collected and safeguarded?**

Fundraising will be managed through the Forensics GL Activities Account.

- 4. How will any shortfall be made up or excess funds used?**

Shortfalls would charge the Drama Activities Account.  
Excess funds would be used for future Speech and Debate Tournament registration fees.

- 5. What provision has been made for students who are financially unable to pay any necessary costs?**

All fundraising will be applied to financing this trip in order to avoid charging the student's family.

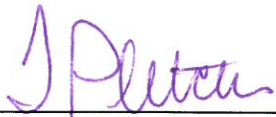
**F. Communications**

**1. How will you communicate to parents prior to, during, and after the trip?**

- Writing: information, itinerary, permission slips
- Cell phone and email: before, during, after trip

**2. List telephone numbers at destination and where group will be housed.**

Tricia Pletcher cell phone: 330-322-0383

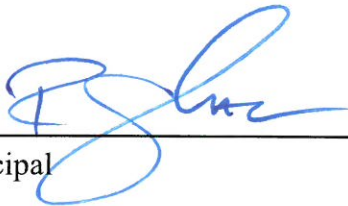


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Signature of Requestor



\_\_\_\_\_  
Date

Approved:



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Principal



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Date

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Superintendent

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Date

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Board of Education

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Date

