NIKAO READING SERVICES
TUTORING AGREEMENT

This agreement will cover Structured Literacy tutoring services for student(J.W.) who will receive services based upon the following schedule:

> Over the 2024-25 school year, from December 3rd through June 30th, a total of up to one session of tutoring per school day per student, to be scheduled in 35 minute sessions.

Services during the school year shall be provided virtually, at a mutually-agreed upon time.

FEES PAYABLE TO THE TUTOR

Fees shall be calculated at a rate of $43.75 per session of tutoring for actual dates of service provided. No further fees shall be charged for traveling or preparation time of the tutor.

PAYMENT

Payment shall be made within 14 calendar days of submission of invoice from the tutor. Tutor will submit invoices to the Treasurer and Director of Special Education for Norton City Schools. Invoices will be submitted on approximately a biweekly basis.

Vendor/Payment information for the tutor:

Name:	Nikao Reading Services	EIN/SSN: 93-3381801
Payment Address:	1403 Ridge Rd. NW Canton, OH 44703	
Phone:	330.417.8713	
Email:	ejackson@nikaoreadingservices.com	

DESCRIPTION OF SERVICES TO BE PROVIDED

Tutor will provide Structured Literacy intervention using the scope and sequence adopted by Tutor pursuant to the Orton-Gillingham method and such other materials as may be necessary to implement targeted instruction in the areas of reading: decoding, encoding, fluency, and phonemic awareness. Services will be provided consistent with the Knowledge and Practice Standards for the education of students with dyslexia as outlined by the International Dyslexia Association.

After a reasonable initial period of assessment for purposes of establishing baseline data, Tutor will provide said baseline and recommended goals and objectives to address the above-referenced areas of instruction if requested. Five (5) times per year, intended to be quarterly during the school year and one time over the summer, if receiving ESY services, Tutor will provide a progress report to Student's parents and Norton Local Schools on goals and objectives.

CHANGE OF SCHEDULE

The Parties agree that any tutoring time lost time due to illness, weather, travel conditions or other circumstances may be made up by scheduling additional sessions by mutual agreement of the tutor and student's parent(s).

OBLIGATIONS OF THE TUTOR

The tutor undertakes to do all preparation prior to lessons and to structure lessons in such a way as to optimize the benefit of tutoring for student. The tutor shall keep confidential all information of the student and shall contact other parties involved in the education of the student only if given written permission by the student's guardian to do so. The tutor shall at no time be required or obliged to execute homework or assignments on behalf of the student.

STATUS OF THE TUTOR

It is expressly understood that the tutor is an independent contractor and not an employee of the Norton City Schools or the student's family. The tutor shall be responsible for his/her insurance and for compliance with all federal, state and local income taxes. The District will report all payments made pursuant to this contract to the IRS via Form 1099.

RELAXATION OF TERMS

No relaxation, indulgence, waiver or release by any party of any of the rights in terms of this agreement on one occasion shall prevent the subsequent enforcement of such rights and shall not be deemed to be a waiver of any subsequent breach of any of the terms.

WHOLE AGREEMENT

This agreement constitutes the entire understanding between the parties with regard to the subject matter thereof and the parties waive the right to rely on any alleged expressed or implied provision not contained herein. Any alteration to this agreement must be in writing and signed by both parties.

In agreement with the above terms, the Parties sign below.

_____   _____
Evangelia Jackson, Tutor   Date

_____   _____
Name, Position   Date
On behalf of Norton City School District