

Book	Policy Manual
Section	Issue 3 of 2023 September READY FOR OSBA
Title	Emergency Closings
Code	EBCD-R
Status	

~~****This is the OSBA sample policy.****~~

Emergency Closings

~~In accordance with State law, the District may choose to make up missed days via online lessons. A plan for online lessons must be adopted by the Board prior to August 1 of each year.~~

~~The District must also secure written consent of the teachers' union.~~

~~The plan must include:~~

- ~~1. the number of days the District plans to make up via online lessons (maximum of three);~~
- ~~2. a statement requiring each classroom teacher to develop enough lesson plans to cover the number of makeup days specified in the plan;~~
- ~~3. a statement requiring the District to make the lessons available to students on the District's website as soon as practicable after school closure;~~
- ~~4. a statement granting students a two-week period from the date of posting to complete the lesson;~~
- ~~5. a statement specifying that teachers will grade the online lessons in the same manner as other lessons and that students may receive an incomplete or failing grade if the lesson is not completed on time;~~
- ~~6. a statement allowing students to work on posted lessons at school after it reopens if the student does not have access to a computer at his/her residence. The District may provide the student access to a computer before, during or after the regularly scheduled school day, or may provide a substantially similar paper lesson. Students without access to a computer at home are granted two weeks from the date of reopening, rather than the date of posting, to complete the lesson and~~
- ~~7. a statement indicating whether the District will utilize blizzard bags in addition to posting classroom lessons online. Blizzard bags are paper copies of the online lessons. If the District uses blizzard bags, teachers must also prepare paper copies of the online lessons, and the Board's plan must specify the method of distributing the blizzard bags, which may include distribution by a set deadline or distribution prior to an anticipated school closure.~~

In accordance with State law, the Board annually adopts a plan by August 1 of each year designed to ensure continuity of learning for students during a school closure due to disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment necessary to school's operation, damage to a school building or other temporary circumstances due to utility failures rendering the school building unfit for school use. The plan must provide for making up any number of hours, up to a maximum of the number of hours that are the equivalent of three school days.

The District must also secure written consent of the teacher's union.

The plan includes all of the following:

- 1. a statement that the school, to the extent possible, will provide for teacher-directed synchronous learning in which the teacher and students are interacting in real time on a virtual learning platform during the closure;**
- 2. the school's attendance requirements, including how the school will document participation in learning opportunities and how the school will reach out to students to ensure engagement during the closure;**
- 3. a description of how equitable access to quality instruction will be ensured, including how the school will address the needs of students with disabilities, English learners and other vulnerable student populations;**

4. **the process the school will use to notify staff, students and parents that the school will be using online instruction;**
5. **information on contacting teachers by telephone, email, or virtual learning platform during the closure and**
6. **description of how the school will meet the needs of staff and students regarding internet connectivity and technology for online delivery of instruction.**

~~(add for joint vocational school districts only)~~

7. ~~the plan may include additional hours missed as a result of one or more of the member schools being closed. These options may include additional online lessons, planned student internships, student projects, or other options specified in the Board approved plan.~~