

**CONTRACT FOR STRUCTURED LITERACY COACH SERVICES**

THIS CONTRACT is entered into between **Cynthia Shevel**, Structured Literacy Coach, and **Norton City Schools**, 4128 Cleveland-Massillon Road, Norton, Ohio 44203.

NOW, THEREFORE, it is hereby mutually understood and agreed as follows:

- 1) **Cynthia Shevel** agrees to furnish structured literacy instruction for a Norton High School student in the Norton City Schools for the **2023/2024 school year** with services commencing no earlier than August 24, 2023, and concluding no later than May 30, 2024.
- 2) **Cynthia Shevel** will provide direct services for the exact minutes determined by the student’s IEP (**three 45 minute sessions per week**). The schedule will be determined between the Structured Literacy Coach and the parent/school district. Non-direct services, which include progress monitoring and progress reporting (provided at the end of each grading quarter [October 20, 2023; December 21, 2023; March 8, 2024; May 30, 2024 ]), will include the remaining 15 minutes to make an hour for each session. The maximum, cumulative total number of direct and indirect service minutes for the academic school year, in the time period mentioned above, is **6660** minutes or **111** hours of paid direct and indirect services (3 hours per week for 37 weeks). The Structured Literacy Coach will adhere to policies and procedures of Norton City Schools when providing services to students as a purchased service.
- 3) Services provided by the Structured Literacy Coach under this agreement shall be performed in accordance with the standards of skills, ethics and practice required of persons providing such services in the State of Ohio, and will, at times, comply with all laws and regulations governing the provisions of such services, including but not limited to, licensing and educational requirements.
- 4) **Norton City Schools** shall reimburse **Cynthia Shevel** at the rate of **\$65 per hour**. **Cynthia Shevel** will invoice **Norton City Schools** at the end of each calendar month for the time period stated above for direct and non-direct service hours provided. Total monies to be paid for Structured Literacy Coach ESY services not to exceed **\$7,215** (111 hours x \$65 per hour).
- 5) This agreement may be canceled by either party by giving (30) days written notice. Renewal of this agreement for future school terms or extended school year (ESY) services may occur upon consent of both parties.
- 6) The Structured Literacy Coach shall report directly to the Director of Student Services with any questions or concerns regarding the terms of this contract and vice versa at no additional cost to **Norton City Schools** for the time period stated above.

IN WITNESS WHEREOF, the parties have executed this Contract on **June 12, 2023**.

**Norton City Schools**

**Cynthia Shevel, Structured Literacy Coach**

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cynthia Shevel

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Representative

\_\_\_\_\_  
Date