

COMMERCIAL CARD RESOLUTION

Pursuant to OHIO State law and public policy, the following apply:

Authorization

The governing board/legislative authority of **Name of Customer** has 1) authorized Card use for specific purposes and 2) have or will approve and adopt a policy governing usage of the credit card and appropriate oversight controls.

Appropriation

We certify that the governing board/legislative authority approved **Name of Customer** card usage for those purposes involving the procurement of goods and/or services for which **Name of Customer** has appropriated funds in its annual appropriations budget.

Usage and Oversight Controls

The governing board/legislative authority OF **Name of Customer** has adopted formal policies and procedures concerning Card usage and oversight, including but not limited to the following considerations: 1) a list of authorized employees; 2) custody of the card(s); and 3) the pre-approval of card usage and reconciliation of usage against purchase orders.

Authorized Person to Execute Agreement

The governing board/legislative authority certifies that the following individual(s) is/are fully authorized to execute/sign a Card Agreement with The Huntington **Name of Customer**.

PRINTED NAME: _____

TITLE: _____

Two Members:

PRINTED NAME: _____

PRINTED NAME: _____

SIGNATURE: _____

SIGNATURE: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____