

Book	Policy Manual
Section	Board
Title	Bidding Requirements
Code	DJC
Status	
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Bidding Requirements

Contracts to build, repair, enlarge, improve or demolish any school building that exceed the threshold amount set out in State law, as published by the Director of Commerce, are let only after bids are solicited and received in compliance with law. All contracts to purchase school buses require competitive bidding prior to purchasing. Competitive bidding is not required in cases of urgent necessity or for the security and protection of school property.

If the Board enters into a shared savings contract for energy conservation measures, competitive bidding is not required. The Board may also enter into an installment payment contract for the purchase and installation of energy conservation measures and competitive bidding does not need to be utilized if two-thirds of the entire Board adopts a resolution stating that competitive bidding does not apply to the project.

Legal References

- ORC 9.17
- ORC 9.314
- ORC 153.01
- ORC 153.12 through 153.14
- ORC 153.50 through 153.56
- ORC 3313.172
- ORC 3313.372
- ORC 3313.373
- ORC 3313.46
- ORC 3319.04
- ORC 3327.08
- 2 CFR Part 200

Cross References

- DJ - Purchasing
- DJF - Purchasing Procedures
- ECF - Energy Conservation
- FA - Facilities Development Goals
- FEF - Construction Contracts Bidding and Awards

NOTE: In a district lacking a business manager, the Superintendent normally acts in that capacity.

Beginning September 12, 2008, the second required notice for competitive bidding will change to allow advertising for bids in trade or other publications and by electronic means, such as posting on the District's website.

Districts must continue to comply with State law regarding competitive bidding, including the requirement that school districts place the first notice in a newspaper of general circulation.

When using federal funds, districts also are subject to the Uniform Grant Guidance requirements.

Senate Bill (SB) 3 (2016) increased the bidding threshold from \$25,000 to \$50,000. SB 168 (2024) increased the bidding threshold from \$50,000 to \$75,000 with an annual increase of 3% thereafter. Annual increases will be published by the Director of Commerce.

Legal

[ORC 9.17](#)

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