NORTON CITY SCHOOLS
ORGANIZATIONAL BOARD MEETING 5:00 P.M.

Administration Conference Room
Monday, January 10, 2011

I.   CALL TO ORDER
A. Pledge of Allegiance
B. Oath of Office
C. Roll Call

II.   BOARD BUSINESS
A. Nomination and election of Board President for 2011.
B. Nomination and election of Vice President for 2011.
C. Establish regular meeting to be held every third Monday of the month in the High School library with public session beginning at 7:30 P.M. If an Executive Session is necessary, the meeting may begin at 6:30 P.M. (In the event school is closed on the third Monday of the month for holidays, calamity days, etc., the regular meeting of the Norton Board of Education will be held on the fourth Monday of the month).
D. Establish regular meetings of the Committee of the Whole every second Monday of the month in the Administration Office at 6:00 p.m. Board action maybe taken during these meetings.
E. Appoint a Delegate for OSBA's Annual Conference.
F. Appoint an Alternate Delegate for OSBA's Annual Conference.
G. Appoint OSBA Legislative and Student Achievement Liaison for 2011.

III.   APPROVE THE FOLLOWING STANDING AUTHORIZATIONS:

*CONSENT AGENDA ITEMS

* A.   Approve Resolution Authorizing the Advance of Local Taxes by the County Fiscal Office for the 2010 tax year payable in 2011 - Attachment A.

* B.   Approve Investments of Interim Funds – authorization for the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.

* C.   Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when proof of the merchandise has been received and is in good condition.

*D.   Authorize the Treasurer to make Inter/Intra Fund transfers on an as needed basis.

*E.   Employment of Temporary Personnel – authorize the Superintendent/Treasurer, if applicable, to employ such temporary personnel as is needed for emergency situations.

*F.   Retain legal services of Pepple & Waggoner, McGown & Markling Co. L.P.A.; Squires, Sanders, & Dempsey; Roetzel & Andress; Means, Bichimer, Burkholder & Baker; and Scott, Scriven & Wahoff L.L.P.

*G.   Appoint the Superintendent or his designee as purchasing agent for the school district.

*H.   Authorize the Superintendent and/or his designees to participate in all Federal and State programs, which are designed to be of benefit to the district.

*I.   Participate in membership of OSBA, which includes the Negotiator and Briefcase.

*J.   Approve resolution to participate as member of Equity Pooling Program with CompManagement Inc./OASBO Worker's Compensation Group Rating Program.

*K.   Direct the Treasurer of the Board of Education to secure and purchase school/district school group liability and medical insurance.

*L.   Purchase General Liability Insurance for the district at the minimum limits of $2,000,000 per claim and $5,000,000 annual aggregate with additional coverage at $1,000,000.

*M.   Authorize the Superintendent of the Norton City School District and/or his designee to approve all special trips on school buses, including educational field trips for band and athletic activities, based on guidelines as defined in board policy.

*N.   Authorize the Superintendent of the Norton City School District to approve the attendance and reimbursement of expenses, made against the appropriate accounts of the Board adopted Appropriation Measure, incurred by certified and non-certified staff members at professional and/or inservice training meetings, based on guidelines as defined in board policy and the negotiated agreements.

*O.   Establish an appropriation account to expense miscellaneous employee fringe benefits.

*P.   Authorize the Treasurer to renew the Treasurer/Positions Bond.

*Q.   Approve the Treasurer as the designee for Public Records Training.

IV. DISCUSS BOARD COMMITTEES (for appointment at January's Regular Meeting)

1. Community Engagement
2. Finance
3. Technology & Instruction
4. Operations
5. Policy

V. SUPERINTENDENT'S RECOMMENDATIONS

VI. ADJOURNMENT