

AGENDA FORMAT

The agenda format is developed by the Superintendent and the Board in order to give direction to the Board meetings.

The tentative agenda, along with related materials and minutes of the previous meeting, is distributed to each member at least 48 hours prior to the Board meeting. The particular order of agenda items may vary from meeting to meeting in keeping with the business at hand.

The agenda is adopted or modified by ~~a motion of~~ a majority **vote** of those members present. Once the agenda is approved, it requires a ~~vote of a majority~~ **two-thirds vote** of the Board members present to make additional modifications.

Consent Agenda

In order to use time within the Board meetings more efficiently, the Board may use a consent agenda, whenever appropriate. Items placed on the consent agenda are routine in nature and **noncontroversial**. ~~typically appear on the Board's agenda every month. Board minutes and monthly expenses are two examples of what may be considered consent agenda items.~~

When the consent agenda is presented to the Board for action, the Board President provides the opportunity for any member of the Board ~~or the Superintendent~~ to request a discussion or removal of any items on the agenda. Items removed are placed on the regular agenda or **postponed**~~tabled~~. Remaining items on the consent agenda are then voted on by a single motion.

[Adoption date:]

CROSS REFS.: BDDC, Agenda Preparation and Dissemination
BDDH, Public Participation at Board Meetings (Also KD)