

**NORTON CITY SCHOOLS
REGULAR BOARD MEETING - 7:00 p.m.
EXECUTIVE SESSION**

**Norton Middle School Panther Room
Monday, April 15, 2024**

I. CALL TO ORDER

- A. Pledge of Allegiance
 - 1. Primary School Pledge Leaders
- B. Roll Call

II. BOARD REPORT

III. TREASURER REPORTS

IV. SUPERINTENDENT REPORTS

- A. Step Up To Quality Award- Preschool

V. STUDENT RECOGNITION

- A. Students of the Month

VI. PUBLIC PARTICIPATION/VISITORS/GUESTS

Community comments are one way for citizens to communicate with the Board of Education. When you are called upon, please stand and state your name, address, and topic. Each person is allotted three minutes until the total time of 30 minutes is used. Persons desiring more should follow the procedure of the Board to be placed on the regular agenda and are limited to five minutes to speak, as time permits.

Remember, this is a formal and official meeting of the Board of Education and what you say becomes part of the official meeting report. If your comment involves a problem with a student, employee, or board member, please do not address them by name. Keep in mind we are meeting in a schoolhouse and possibly in the presence of students. At this time, the primary role of the Board of Education is to listen and reflect on your comments. The Board will not respond with action but will take comments under advisement and direct the comments to the appropriate staff member to address outside of this board meeting. Please do not use the individual employee names in this forum.

VII. AGENDA

- A. Additions/Corrections
- B. Approve

VIII. BOARD BUSINESS

- A. Approve the following policies:
 - 1. Board Member Conflict of Interest, (BBFA), **Attachment A.**
 - 2. Petty Cash Accounts, (DJB), **Attachment B.**
 - 3. Deposits of Public Funds (Cash Collection Points), (DM), **Attachment C.**
 - 4. Emergency Closings, (EBCD), **Attachment D.**
 - 5. Emergency Closings, (EBCD-R), **Attachment E.**

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6. Food Services Management/Free and Reduced-Price Food Services, (EF/EFB), **Attachment F.**
 7. Professional Staff Contracts and Compensation Plans (Teachers), (GCB-1), **Attachment G.**
 8. Staff Dress and Grooming, (GBCC), **Attachment H.**
 9. Staff Participation in Political Activities, (GBG), **Attachment I.**
 10. Staff Gifts and Solicitations, (GBI), **Attachment J.**
 11. Part-time and Substitute Professional Staff Employment, (GCE), **Attachment K.**
 12. Professional Staff Development Opportunities, (GCL), **Attachment L.**
 13. Suspension and Termination of Professional Staff Members, (GCPD), **Attachment M.**
 14. Interscholastic Athletics, (IGDJ), **Attachment N.**
 15. Reading Skills Assessments and Intervention (Third Grade Reading Guarantee), (IGBEA), **Attachment O.**
 16. Reading Skills Assessments and Intervention (Third Grade Reading Guarantee), (IGBEA-R), **Attachment P.**
 17. Home Education, (IGCF), **Attachment Q.**
 18. Cocurricular and Extracurricular Activities, (IGD), **Attachment R.**
 19. Interscholastic Extracurricular Eligibility, (IGDK), **Attachment S.**
 20. Instructional Materials, (IIA), **Attachment T.**
 21. Promotion and Retention of Students, (IKE), **Attachment U.**
 22. Testing Programs, (IL), **Attachment V.**
 23. Compulsory Attendance Ages, (JEA), **Attachment W.**
 24. School Admission, (JEC), **Attachment X.**
 25. Admission of Students from Non-Chartered or Home Education, (JECBC), **Attachment Y.**
 26. Intradistrict Open Enrollment (Version 2), (JECBD), **Attachment Z.**
 27. Student Withdrawal from School, (Loss of Driving Privileges), (JECE), **Attachment AA.**
 28. Truancy, (JEDA), **Attachment BB.**
 29. Student Absences and Excuses, (JED-R), **Attachment CC.**
 30. Exclusions and Exemptions from School Attendance, (JEG), **Attachment DD.**
 31. Administering Medicines to Students, (Version 1), (JHCD), **Attachment EE.**
 32. Employment of Students, (JK), **Attachment FF.**
 33. Student Fees, Fines, and Charges, (JN), **Attachment GG.**
 34. Public Conduct on District Property, (KGB), **Attachment HH.**
 35. Public Solicitations in the Schools, (KI), **Attachment II.**
 36. Distribution of Materials in the Schools, (Version 1), (KJA), **Attachment JJ.**
- B. Rescind the following policies:
1. Home Instruction, (IGCF-R), **Attachment KK.**
 2. Reduction in Professional Staff Workforce (Administrators Both Professional and Support, (GCPA-2-R), (this policy is being rescinded due a conflicting policy, Reduction in Professional Staff Workforce, (GCPA), **Attachment LL.**

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IX. APPROVAL OF MINUTES

- A. Committee of The Whole Meeting Minutes, March 11, 2024, **Attachment MM.**
- B. Regular Meeting Minutes, March 11, 2024, **Attachment NN.**
- C. Special Session Meeting Minutes March 13, 2024, **Attachment OO.**

X. TREASURER'S RECOMMENDATIONS

- A. Approve March 2024 Warrants, **Attachment PP.**
- B. Approve March 2024 Financial Statement, **Attachment QQ.**
- C. Approve the transfer of \$13,300 from General Fund (001) to Student Fee Fund (009)
- D. Approve the transfer of \$60,000 from General Fund (001) to Athletics (300)

XI. SUPERINTENDENT'S RECOMMENDATIONS

Personnel

- A. Approve Personnel Retirement/Resignation/Leave/Termination:
 - 1. Tracey Colecchi, High School, Guidance Counselor, Retirement, effective January 6, 2025.
 - 2. Janelle Lorkowski, High School, Cook, unpaid leave, effective March 13, 2024, through May 31, 2024.
 - 3. Annmarie Tunison, District, 504 Coordinator, Resignation, effective May 31, 2024.
 - 4. Anton Lehner, Transportation, Bus Driver, Retirement, effective May 31, 2024.
 - 5. Timothy Cole, Middle School, Assistant Principal, Resignation, effective July 31, 2024.
- B. Approve the continuing contract for the attached list of certified staff members, **Attachment RR.**
- C. Approve the limited contract recommendations for the attached list of certified staff members, **Attachment SS.**
- D. Approve Personnel – Classified, (Pending Background Check and Permit):
 - 1. Judy King, Elementary School, Educational Assistant II, effective April 9, 2024
 - 2. Tonya Delagrang, Elementary School, Educational Assistant II, effective April 9, 2024.
- E. Approve Personnel – Classified Substitute, (Pending Background Check and Permit):
 - 1. Reanna Lovsey
 - 2. Carly Whetsel
 - 3. Sondra “Nikki” Ventura
 - 4. Patrick Hellems
- F. Approve Christina Pistone for grades 5-8 online summer remediation, compensation after completion of the program, to be paid \$23 per hour.

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- G. Approve Seth Gaines to complete Special Education Evaluations (to cover Mariah Tessmer's cases during her maternity leave) at a rate of \$100 per evaluation (up to 12 evaluations).
- H. Approve the following teachers for the Summer Reading Intervention Program, grades 1-5, based on student enrollment, to be held each Wednesday, June through August 2024, to be paid at the hourly rate of \$23.00/hour:
 - 1. Brittany Haught
 - 2. Peggy Dietz
- I. Approve the current Norton High School senior student who meets the requirements to complete their senior year at Norton High School 2023/2024 (Senior Privilege):
 - 1. James Young
- J. Approve the non-renewal of supplemental contracts for extended time at the end of the 2023/2024 school year.
- K. Approve the non-renewal of supplemental contracts for the extra-curricular supplemental positions at the end of the 2023/2024 school year.
- L. Approve the non-renewal of all certified substitutes listed at the end of the 2023/2024 school year, **Attachment TT**.
- M. Approve the non-renewal of all classified substitutes listed at the end of the 2023/2024 school year, **Attachment UU**.
- N. Approve the attached certified substitute list for the 2024/2025 school year, **Attachment VV**.
- O. Approve the attached classified substitute list for the 2024/2025 school year, **Attachment WW**.
- P. Approve the non-renewal of employees supported by Title I and Title VI-B grant funding that have not been approved for next year.
- Q. Approve the Resolution to eliminate the following certified positions due to changes in curriculum, course offerings, and decline in student enrollment in the district, **Attachment XX**.
 - 1. Tutor – Elementary School
 - 2. Tutor – Primary School
 - 3. Tutor – High School
 - 4. Tutor – High School
 - 5. English Language Tutor – District
 - 6. Elementary Teaching Position – Elementary School

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***CONSENT AGENDA ITEMS**

Other

- *R. Approve the High School Curriculum Guide for the 2024/2025 school year, **Attachment YY.**
- *S. Approve the Middle School Handbook for the 2024/2025 school year, **Attachment ZZ.**
- *T. Approve the Primary School Kindergarten Handbook for the 2024/2025 school year, **Attachment AAA.**
- *U. Approve the Primary School Preschool Handbook for the 2024/2025 school year, **Attachment BBB.**
- *V. Approve the Elementary School Handbook for the 2024/2025 school year, **Attachment CCC.**
- *W. Approve the High School Handbook for the 2024/2025 school year, **Attachment DDD.**
- *X. Approve the agreement with the Summit Educational Service Center – Summit County for employment services, **Attachment EEE.**
- *Y. Approve the agreement between Norton City Schools and Total Education Solutions (“TES”) for the 2024/2025, **Attachment FFF.**
- *Z. Approve the agreement between Norton City Schools and LLA Therapy for the 2024 Extended School Year, (ESY), **Attachment GGG.**
- *AA. Approve the agreement between Norton City Schools and Suburban School Transportation for the 2024/2025 school year, **Attachment HHH.**
- *BB. Accept proposal for copiers and printers from Visual Edge for 60 months- including paper cut, **Attachment III.**
- *CC. Approve the addendum to the existing contract executed on May 9, 2022, between Norton City Schools and LLA Therapy, for Board Certified Behavior Analyst and Registered Behavior Technician, for the 2023/2024 school year, **Attachment JJJ.**
- *CC. Approve to advertise for bids for summer roof replacement/repair, Norton Elementary School.
- *DD. Approve the following job descriptions:
 1. Transportation Secretary, **Attachment LLL.**
 2. Network Administrator, **Attachment MMM.**
 3. Technology Coordinator, **Attachment NNN.**
 4. English Language Teacher/504 Specialist, **Attachment OOO.**

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XII. EXECUTIVE SESSION

A. To Discuss employment of personnel. To discuss purchase/sale of property.

XIII. ADJOURNMENT