



# Norton City Schools

Food Service Supervisor  
Kailin Hose  
1 Panther Way  
Norton, Ohio 44203  
330-825-6627

---

---

TO: ALL PARENTS/GUARDIAN:

Welcome back to the Norton City Schools Lunch and Breakfast Program for the 2024-2025 school year. Our Food Service Department is made up of a team of food and nutrition professionals that are dedicated to student's health, well-being and their ability to learn. We will be serving healthy choices of fruits, vegetables, whole grain products and low fat or fat-free milk every day.

The lunch prices for the 2024/2025 school year are as follows:

<b>Norton Elementary and Primary</b>	<b>\$3.00</b>
<b>High School and Middle School</b>	<b>\$3.25</b>
<b>Breakfast in all Buildings</b>	<b>\$2.00</b>

If your child would like to buy any A la carte items or additional milk, we encourage you to look into PaySchools Central that provides all parents in our district an easy way to manage their child's lunch account. This can all be done in the convenience of your own home through an easy-to-use online portal: [www.payschoolscentral.com](http://www.payschoolscentral.com) or via a convenient mobile app.

Logging onto PaySchools Central, you will be able to deposit money at your convenience, check your child's balance and other features. You need only create one account to manage all members of your family. Once the money is deposited, it will typically appear in your child's account in **24 hours**.

If you choose not to use PaySchools Central for credit card transactions, the district continues to accept cash and checks at each school cafeteria. Do not combine lunch money with other school fees on the same check or money order. We do not give change back for any checks that are sent for school lunches.

Complete your Free and Reduced Application online by visiting our website at [www.nortonschools.org](http://www.nortonschools.org) under food service. The online application has the same requirements and will ask you for the same information as the paper application plus they will be approved immediately. If you choose, paper applications are available on our website and in final forms. Applications must be returned back to the schools as soon as possible for approval to receive these benefits.

There will be NO juice substitute for milk due to allergies or lactose intolerance. For any Life Threatening Disability please call Kailin Hose, Food Service Supervisor at 330-825-6627 ext 1.

WELCOME BACK

*Kailin Hose*  
Food Service Supervisor

# Norton City School



Food Service  
Kailin Hose, Supervisor  
1 Panther Way  
Norton, Oh 44203  
(330) 825-6627

---

Dear Parents/Guardian:

Norton City Schools Breakfast Program is available to all students every morning at all of our buildings for the start of the 2024/2025 school year. Your child can participate in our breakfast club every day or occasionally. It's a nutritious and convenient way for your students to start their day!

The Breakfast prices for the 2024/2025 school year are as follows:

**All Buildings \$2.00**

**Students who qualify for a free or reduced lunch also qualify for Free and Reduced breakfast. The cost of a reduced breakfast will be \$.30.**

Breakfast, as studies have shown, is the most important meal of the day. This healthy school breakfast, which provides students with 25% of the recommended daily allowance of protein, calcium, iron, vitamins A and C and calories, will be served in a fun grab 'n go meal bag.

Norton City Schools believes that all students should start the day off with the advantage of a healthy breakfast. If you have other questions about our breakfast program please feel free to contact Kailin Hose at 330-825-6627 Ext. 1.

Sincerely,

*Kailin Hose*

Kailin Hose

Food Service Supervisor



# NORTON CITY SCHOOLS

KAILIN HOSE, FOOD SERVICE SUPERVISOR  
 1 PANTHER WAY NORTON, OHIO 44203-5697  
 PHONE 330-825-6627 EXT. 1  
[www.nortonschools.org](http://www.nortonschools.org)

Dear Parent/Guardian:

Children need healthy meals to learn. The Norton City Schools offers healthy meals each school day. Breakfast costs \$2.00 and lunch costs \$3.25 at the High School and Middle School and \$3.00 at the Elementary School. **Your children may qualify for free meals or for reduced-price meals.** Reduced price is \$0.30 for breakfast and \$0.40 for lunch. This packet includes an application for free or reduced-price meal benefits and detailed instructions. Below are some common questions and answers to help you with the application process.

Who can receive free or reduced-price meals? All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP) or Ohio Works First (OWF); foster children that are under the legal responsibility of a foster care agency or court; children participating in their school's Head Start program; and children who meet the definition of homeless, runaway, or migrant are eligible for free meals. Also, your children may receive free or reduced-price meals if your household's income is within the federal income eligibility guidelines limits

INCOME ELIGIBILITY GUIDELINES 2024-2025				
Household size	Yearly	Monthly	Weekly	
1	\$27,861	\$2,322	\$536	
2	37,814	3,152	728	
3	47,767	3,981	919	
4	57,720	4,810	1,110	
5	67,673	5,640	1,302	
6	77,626	6,469	1,493	
7	87,579	7,299	1,685	
8	97,532	8,128	1,876	
Each Additional Person:	9,953	830	192	

2. **How do I know if my children qualify as homeless, migrant or runaway?** If members of your household lack a permanent address; are staying together in a shelter, hotel or other temporary housing arrangement; relocate on a seasonal basis or; children live with you who have chosen to leave their prior family or household then the children may qualify as homeless, migrant or runaway. If you have not been told your children will receive free meals, please call or email **Mrs. Amy Oliveri at 330-825-0863 to see if they qualify.**

3. **Do I need to fill out an application for each child?** No. Use one free and reduced-price school meal application for all students in your household. We cannot approve an application that is not complete. Please submit

all required information. **Return the completed application to Kailin Hose, Food Service Supervisor, 1 Panther Way, Norton OH, 44203 330-825-6627 [khose@nortonpanthers.org](mailto:khose@nortonpanthers.org)**

**4. Should I complete an application if I received a letter this school year saying my children are approved already for free meals?** No, but please read the letter carefully and follow the instructions. If any children in your household were missing from the eligibility notification, contact **Kailin Hose, Food Service Supervisor, 1 Panther Way, Norton OH, 44203 330-825-6627 [khose@nortonpanthers.org](mailto:khose@nortonpanthers.org)** immediately

**5. Can I apply online?** Yes. If possible, you are encouraged to complete an online application instead of a paper application. The online application requirements are the same and will request the same information as the paper application. Visit Norton City Schools website to begin or to learn more about the online application process. Contact **Kailin Hose, Food Service Supervisor, 1 Panther Way, Norton OH, 44203 330-825-6627 [khose@nortonpanthers.org](mailto:khose@nortonpanthers.org)** with any questions about the online application.

**6. My child's application was approved last year. Do I need to complete another application?** Yes. Your child's application is valid for that school year and for the start of this school year. You are required to submit a new application unless the school notified you that your child is eligible for the new school year.

**7. I receive Women, Infants and Children (WIC) benefits. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced-price meals. Please submit a completed application.

**8. Will the information I give be checked?** Yes, we also may ask you to send written proof.

**9. If I do not qualify now, may I apply later?** Yes. You may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced-price meals if the household income drops below the income limit.

**10. What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to the following contact person: **Mr. Bryan Farson, Superintendent, 4128 S. Cleveland-Massillon Road, Norton OH, 44203.**

**11. May I apply if someone else in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced-price meals.

**12. What if my income is not always the same?** List the amount that you normally receive. For example, if you normally make \$1,000 each month, but you missed some work last month and only made \$900, submit the report with the routine amount of \$1,000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

**13. What if some household members have no income to report?** Household members may not receive some types of income that are asked for you to report on the application or may not receive income at all. When this happens, please write a 0 in the corresponding field. However, if any income fields are left empty or blank, those also will be counted as zeroes. Please be careful when leaving income fields blank.

**14. We are in the military. Do we report our income differently?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it also must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment also is excluded from income.

**15. What if there is not enough space on the application for my family?** List any additional household members on a separate piece of paper and attach it to your application. Contact **Kailin Hose, Food Service Supervisor, 1 Panther Way, Norton OH, 44203 330-825-6627 [khose@nortonpanthers.org](mailto:khose@nortonpanthers.org)** to receive a second application.

**16. Why am I being asked to give my consent for an instructional fee waiver?** *Ohio public schools are required to waive the school instructional fees for children that qualify for free meal benefits. School food service personnel must have parent consent to share the student meal application if your child(ren) qualify for a fee waiver. If you agree to allow your child(ren)'s meal application to be shared with school officials to see if they qualify for a fee waiver then select **yes** in part 5. If you do not wish for that information to be shared, then select **no** in part 5.*

*Answering no to this question will mean your child will not be considered for a fee waiver. Answering this question either way will not change your child(ren)'s free or reduced-price meal eligibility.*

**17. My family needs more help. Are there other programs we might apply for?** To find out how to apply for Ohio Supplemental Nutrition Assistance Program (SNAP) or other assistance benefits, contact your local assistance office or call 877-852-0010.

If you have other questions or need help, call **330-825-6627 Ext. 1**.

Sincerely,

*Kailin Hose*

Kailin Hose

Food Service Supervisor

"This Institution is an Equal Opportunity Provider"

# INSTRUCTIONS FOR APPLYING

*A household member is any child or adult living with you.*

## **IF YOUR HOUSEHOLD RECEIVES BENEFITS FROM THE SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) OR OHIO WORKS FIRST (OWF), FOLLOW THESE INSTRUCTIONS:**

**Part 1:** List all household members and the school name and grade level for each child.

**Part 2:** List the 7-digit case number for any household member (including adults) receiving SNAP or OWF benefits.

**Part 3:** Skip this part.

**Part 4:** Skip this part.

**Part 5:** Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.

**Part 6:** Sign the form. The last four digits of a Social Security Number are **not** necessary.

**Part 7:** We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

## **IF NO ONE IN YOUR HOUSEHOLD RECEIVES SNAP OR OWF BENEFITS AND IF ANY CHILD IN YOUR HOUSEHOLD IS HOMELESS, MIGRANT OR RUNAWAY, FOLLOW THESE INSTRUCTIONS:**

**Part 1:** List all household members and the school name and school grade level for each child.

**Part 2:** Skip this part.

**Part 3:** If any child you are applying for is homeless, migrant, or a runaway, check the appropriate box and call Mrs. Amy Olivieri, **330-825-0863**. If not, skip this part.

**Part 4:** Complete only if a child in your household is not eligible under Part 3. See Instruction for all other households.

**Part 5:** Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.

**Part 6:** Sign the form. The last four digits of a Social Security Number are **not** necessary if you did not need to complete in part 4.

**Part 7:** We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

## **IF YOU APPLY FOR A FOSTER CHILD, FOLLOW THESE INSTRUCTIONS:**

### **If all children in the household are foster children:**

**Part 1:** List all foster children and the school name and grade level for each child. Check the box that indicates the child is a foster child.

**Part 2:** Skip this part.

**Part 3:** Skip this part.

**Part 4:** Skip this part.

**Part 5:** Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.

**Part 6:** Sign the form. The last four digits of a Social Security Number are **not** necessary.

**Part 7:** We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

### **If some children in the household are foster children:**

**Part 1:** List all household members and the school name and school grade level for each child. For any person, including children, with no income, you must check the "No Income" box. Check the box if the child is a foster child.

**Part 2:** If the household does not have a 7-digit SNAP or OWF case number, skip this part.

**Part 3:** If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call Mrs. Amy Olivieri, **330-825-0863**. If not, skip this part.

**Part 4:** Follow these instructions to report total household income from this month or last month.

- **Box 1—Name:** List all household members with income.
- **Box 2 —Gross Income and how often it was received:** For each household member, list each type of income received for the month. Check the appropriate box to note how often the person receives the income - weekly, every other week, twice a month, or monthly. For earnings, list the gross income - not the take-home pay. Gross income is the amount earned *before* taxes and other deductions and can be found on pay stubs. For other income, list the amount and check the box to note how often each person received assistance from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits. Under *All Other Income*, list Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household and any other income. Do not include income from SNAP, FDPIR, WIC, federal education benefits and foster payments received by the family from the placing agency. For **ONLY** the self-employed, report income after expenses under *Earnings from Work*. This is for your

business, farm, or rental property. If you are in the Military Privatized Housing Initiative or receive combat pay, do not include these allowances as income.

**Part 5:** Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.

**Part 6:** Adult household member must sign the form and list the last four digits of their Social Security Number (or mark the box if he or she does not have one).

**Part 7:** We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

**ALL OTHER HOUSEHOLDS (INCLUDING WIC HOUSEHOLDS) FOLLOW THESE INSTRUCTIONS:**

**Part 1:** List all household members and the school name and grade level for each child. For any person, including children, with no income, you must check the "No Income Box."

**Part 2:** If the household does not have a 7-digit SNAP or OWF case number, skip this part.

**Part 3:** If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call Mrs. Amy Olivieri, **330-825-0863**. If not, skip this part.

**Part 4:** Follow these instructions to report total household income from this month or last month.

- **Box 1 – Name:** List all household members with income.
- **Box 2 –Gross Income and how often it was received:** For each household member, list each type of income received for the month. Check the box to note how often the person receives the income - weekly, every other week, twice a month, or monthly. For earnings, be sure to list the gross income - not take-home pay. Gross income is the amount earned *before* taxes and other deductions and can be found on pay stubs. For other income, list the amount and check the box to note how often each person received assistance from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits. Under *All Other Income*, list Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household and any other income. Do not include income from SNAP, FDPIR, WIC, federal education benefits and foster payments received by the family from the placing agency. For **ONLY** the self-employed, report income after expenses under *Earnings from Work*. This is for your business, farm, or rental property. If you are in the Military Privatized Housing Initiative or receive combat pay, do not include these allowances as income.

**Part 5:** Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.

**Part 6:** An adult household member must sign the form and list the last four digits of their Social Security Number (or mark the box if he or she does not have one).

**Part 7:** We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on this chart.

<b>INCOME ELIGIBILITY GUIDELINES</b>			
<b>2024-2025</b>			
<b>Household size</b>	<b>Yearly</b>	<b>Monthly</b>	<b>Weekly</b>
<b>1</b>	<b>\$27,861</b>	<b>\$2,322</b>	<b>\$536</b>
<b>2</b>	<b>37,814</b>	<b>3,152</b>	<b>728</b>
<b>3</b>	<b>47,767</b>	<b>3,981</b>	<b>919</b>
<b>4</b>	<b>57,720</b>	<b>4,810</b>	<b>1,110</b>
<b>5</b>	<b>67,673</b>	<b>5,640</b>	<b>1,302</b>
<b>6</b>	<b>77,626</b>	<b>6,469</b>	<b>1,493</b>
<b>7</b>	<b>87,579</b>	<b>7,299</b>	<b>1,685</b>
<b>8</b>	<b>97,532</b>	<b>8,128</b>	<b>1,876</b>
<b>Each Additional Person:</b>	<b>9,953</b>	<b>830</b>	<b>192</b>

**Privacy Act Statement: This explains how we will use the information you give us.**

The Richard B. Russell National School Lunch Act requires the information on this application. You are not required to provide information, but if information is not provided, the state agency cannot approve your child for free or reduced-price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Ohio Works First (OWF) case number or other identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.



## **USDA Nondiscrimination Statement**

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:** (833) 256-1665 or (202) 690-7442; or
3. **email:** [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

## SHARING INFORMATION WITH OTHER PROGRAMS

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced-Price School Meals Application may be shared with other programs for which your children may qualify. **For the following programs, we must have your permission to share your information. Sending in this form will not change whether your children get free or reduced-price meals.**

- No! I **DO NOT** want information from my Free and Reduced-Price School Meals Application shared with any of these programs.
- Yes! I **DO** want school officials to share information from my Free and Reduced-Price School Meals Application for **School Fee Waiver**.
- Yes! I **DO** want school officials to share information from my Free and Reduced-Price School Meals Application with **Title 1, Academic Tutoring, OAT Testing**.
- Yes! I **DO** want school officials to share information from my Free and Reduced-Price School Meals Application with **Norton Aid, Norton Police Department (Christmas basket)**.

**If you checked yes to any or all of the boxes above, fill out the form below. Your information will be shared only with the programs you checked.**

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

For more information, you may call **Kailin Hose, Food Service Supervisor** at

**330-825-6627 Ext. 1** or **khose@nortonpanthers.org**

This institution is an equal opportunity provider.

# Healthy Start & Healthy Families

Does your child qualify for the School Meals Program?  
If so, your family may qualify for free health coverage!



## Healthy Start & Healthy Families

*Healthy Start* offers free health care coverage  
for kids (birth to age 19) and pregnant women.

*Healthy Families* offers free health care coverage for the  
entire family - parents AND kids.

Healthy Start & Healthy Families Covers:

Doctor Visits  
Hospital Care  
Immunizations  
Substance Abuse

Prescriptions  
Vision Services  
Dental Care  
Mental Health

And Much More!

For more information or an application, call:  
**1-800-324-8680 (a free call!)**

TDD 1-800-292-3572

Monday - Friday 7 am to 8 pm

Saturday - Sunday 12 pm to 5 pm



*Your family's size and income determines if you and your family are eligible for Healthy Start or Healthy Families.  
Healthy Start & Healthy Families are Medicaid Programs administered by The Ohio Department of Job & Family Services.*