

**NORTON CITY SCHOOLS
SPECIAL SESSION BOARD MEETING - 7:00 p.m.
EXECUTIVE SESSION**

**Norton Middle School Panther Room
Monday, November 20, 2023**

I. CALL TO ORDER

- A. Pledge of Allegiance
 - 1. Primary School Pledge Leaders
- B. Roll Call

II. BOARD REPORT

III. TREASURER REPORTS

- A. Five Year Forecast Update

IV. SUPERINTENDENT REPORTS

- A. House Bill 33 – Terri Horton
- B. Nutrition Standards - Ohio Revised Code 3313.814 requires school districts to report annually to their governing board their district's compliance with the standards governing the Types of Foods and Beverages Sold on School Premises. Please understand that this only refers to the ala carte food and beverages sold on campus and does not include foods served at breakfast and lunch, **Attachment A**.
- C. Brett Tomic, Technology (NEOnet)

V. STUDENT RECOGNITION

- A. Students of the Month

VI. PUBLIC PARTICIPATION/VISITORS/GUESTS

Community comments are one way for citizens to communicate with the Board of Education. When you are called upon, please stand and state your name, address, and topic. Each person is allotted three minutes until the total time of 30 minutes is used. Persons desiring more should follow the procedure of the Board to be placed on the regular agenda and are limited to five minutes to speak, as time permits.

Remember, this is a formal and official meeting of the Board of Education and what you say becomes part of the official meeting report. If your comment involves a problem with a student, employee, or board member, please do not address them by name. Keep in mind we are meeting in a schoolhouse and possibly in the presence of students. At this time, the primary role of the Board of Education is to listen and reflect on your comments. The Board will not respond with action but will take comments under advisement and direct the comments to the appropriate staff member to address outside of this board meeting. Please do not use the individual employee names in this forum.

VII. AGENDA

- A. Additions/Corrections
- B. Approve

VIII. BOARD BUSINESS

- A. Approve the Memorandum of Understanding (MOU) between Norton City Schools and NCTA, for changing Mock Trial Advisor to Forensic Assistant, **Attachment B**.

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- B. Approve the Memorandum of Understanding (MOU) between Norton City Schools and OAPSE, Local #167, for driver assignment for extra trips, **Attachment C**.
- C. Approve the endorsement of the following Booster Clubs:
 - 1. Panther Parent Athletic Booster Club (PPABC)
 - 2. Norton Music Boosters Association, Inc.
 - 3. Parent Advisory Committee (P.A.C.)
- D. Approve the following policies:
 - 1. College Credit Plus, (IGHC-R & LEC-R), **Attachment D**.
 - 2. College Credit Plus, (IGHC & LEC), **Attachment E**.
 - 3. District Records Commission, Records Retention and Disposal, (EHA), **Attachment F**.
 - 4. Minutes, (BDDG), **Attachment G**.
 - 5. Released Time for Religious Instruction, (JEFB), **Attachment H**.
 - 6. Student Absences and Excuses, (JED), **Attachment I**.
 - 7. Overdose Reversal Drugs, (JHCF), **Attachment J**.

IX. APPROVAL OF MINUTES

- A. Work Session Meeting Minutes, October 9, 2023, **Attachment K**.
- B. Regular Meeting Minutes, October 9, 2023, **Attachment L**.

X. TREASURER'S RECOMMENDATIONS

- A. Approve October 2023 Warrants, **Attachment M**.
- B. Approve October 2023 Financial Statement, **Attachment N**.
- C. Approve the Schedule of Revenue Expenditures, and Changes in the fund balances for Fiscal Years ending June 30, 2021, 2022, 2023; Forecasted Fiscal Years ending June 30, 2024, through 2028, **Attachment O**.
- D. Advance \$50,000 from General Fund (001) to Health and Wellness Fund (024)

XI. SUPERINTENDENT'S RECOMMENDATIONS

Personnel

- A. Approve Personnel Retirement/Resignation/Leave:
 - 1. Reid Beddow, High School, Wrestling, Volunteer, Resignation, effective October 31, 2023.
 - 2. Melissa Cairns, Elementary School, Educational Assistant II, Resignation, November 21, 2023.
 - 3. Charles Kaufman, Committee Member, OTES Committee, Resignation, effective October 1, 2023.
 - 4. Ashley Londrico, Middle School, Cheer Coach, Resignation, effective October 3, 2023.
 - 5. Janelle Lorkowski, High School, Cook I, (unpaid) Leave of Absence, effective August 24, 2023 through January 10, 2024.
 - 6. Logan Lucas, Middle School, Assistant Wrestling Coach, Resignation, effective October 10, 2023.
 - 7. Wayne Thomas, High School, Custodian, Resignation, November 13, 2023.

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- B. Approve Personnel Termination due to licensure:
1. Jaret Skaggs, Middle School, Intervention Specialist Teacher, effective November 17, 2023.
 2. Christina Pistone, High School, Credit Recovery Teacher, effective November 17, 2023.
 3. Jordan Weaver, Middle School, Health/Physical Education Teacher, effective November 17, 2023.
- C. Approve Personnel – Certified Substitute, (Pending Background Check and Permit):
1. Rachel Putnam
 2. Jaret Skaggs, effective November 20, 2023
 3. Christina Pistone, effective November 20, 2023
 4. Jordan Weaver, effective November 20, 2023
- D. Approve Personnel – Classified Substitute, (Pending Background Check and Permit):
1. Robert Davis
 2. Breanna Hardesty
 3. Rachel Putnam
 4. Sarah Dockery
 5. Cassandra Meeker
 6. Doug Kincaid
 7. Catherine (Emily) Schulte
- E. Approve Personnel – Classified (Pending Background Check and Permit):
1. Crystal May, Middle School, Educational Assistant II, 4.5 hours, effective November 13, 2023.
 2. Cassandra Meeker, Middle School, Educational Assistant II, 5 hours, effective November, 13, 2023.
 3. Ron Dixon, Maintenance Department, Courier, 4 hours, effective November 20, 2023.
- F. Approve the supplemental positions for the 2023/2024 school year: (pending background check and permit check. All positions are subject to adequate participation):
1. Jack Pecnik, High School, Baseball, Head Coach
 2. Rob Howerton, High School, Baseball, JV Coach
 3. Phil Seenes, High School, Boys Tennis, Head Coach
 4. Teresa Kozak, High School, Boys Tennis, JV Coach
 5. Megan Saurer, High School, Girls Track, Head Coach
 6. Glen Kruger, High School, Spring Weight Room
- G. Approve the resolution for the non-certificated/non-licensed coach supplemental positions for the 2023/2024 school year: (pending background check and permit check. All positions are subject to adequate participation), **Attachment P**.
1. Ryan McAdams, High School, Baseball, Varsity Assistant
 2. Jim Pecnik, High School, Baseball, Volunteer
 3. Dick Castilow, High School, Softball, Head Coach
 4. Tori Gable, High School, Softball, Varsity Assistant
 5. Nolan Turpin, High School, Softball, JV Coach
 6. Rick Engelhart, High School, Boys Track, Head Coach
 7. Brian Hallett, High School, Track, Volunteer Coach
 8. Dana Easterling, High School, Track, Volunteer Coach
 9. Ken Finegan, Middle School, Head Coach, Wrestling (paid coach)

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10. Madison Hellenthal, Middle School, Cheer Coach (winter)
- H. Approve a stipend of \$400 for Jo Mertz for yearbook advisor, Norton Primary School, 2023/2024 school year.
- I. Approve the following OTES Committee member, for the 2023/2024 school year, compensation after completion of the school year:
1. Julie Book
- J. Approve hosting Camp Invention at Norton Elementary School, at no cost to the district, June 10-14, 2024
- K. Approve the hiring of one Camp Invention Director position, to be paid by the National Inventors Hall of Fame, at no cost to the district
- L. Approve the hiring of one to four positions for Camp Invention Instructors, at Norton Elementary School, to be paid by National Inventors Hall of Fame, at no cost to the district.

***CONSENT AGENDA ITEMS**

Other

- *M. Approve the agreement between Norton City Schools and EverDriven Technologies, LLC, for the 2023/2024 school year, **Attachment Q.**
- *N. Approve the English Learner Handbook for the 2023/2024 school year, **Attachment R.**
- *O. Approve the agreement between Norton City Schools and Lifetouch, for the two (2) year contract, 2023/2024, 2024/2025, **Attachment S.**
- *P. Accept the following donation:
1. Monetary donation of \$100, to be used at Norton High School, for the Art Club, donated by Norton High School Class of 1973 Reunion Committee.
 2. Four adjustable basketball hoops (side hoops at the Middle School), donated by Norton Boys Basketball Association, to be used by basketball at the Middle School, approximate value \$9000.
 3. T-shirts for High School and Middle School wrestlers, edge mats for wrestling room, two (2) iPad for video of wrestling matches, to be used by the Norton Wrestling Program, donated by Norton Youth Wrestling, approximate value is \$4000.
 4. Donation of (1) Raybee 40" wide Storage Shelves, Heavy Duty Adjustable (4) Tier Metal Shelves, (4) SereneLife Female Mannequin, Adjustable Tripod Stand, (2) Time Ray Heavy Duty Clothes Rack, Double Rod, Adjustable Rolling Clothes Rack with wheels, (2) Sterilite 20938003 Wide Three-Drawer Unit, 3-pack, to be used by Norton High School Art Department, donated by Mr. Daniel Waugh and Mrs. Denise Waugh, approximate value is \$590.

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XII. EXECUTIVE SESSION

A. To Discuss employment of personnel. To discuss purchase/sale of property.

XIII. ADJOURNMENT