

**NORTON CITY SCHOOLS  
REGULAR BOARD MEETING - 7:30pm**

**Norton Middle School Panther Room  
Monday, November 20, 2017**

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**II. STUDENT RECOGNITION**

- A. Students of the Month

**III. PUBLIC PARTICIPATION/VISITORS/GUESTS**

**IV. AGENDA**

- A. Additions/Corrections
- B. Approve

**V. BOARD BUSINESS**

- A. Approve the following policy updates August 2017:
  - 1. Business Advisory Council to the Board (BCFA), **Attachment A.**
  - 2. Administration of Federal Grant Funds (DECA), **Attachment B.**
  - 3. Fiscal Accounting and Reporting (DI), **Attachment C.**
  - 4. Purchasing Procedures (DJF), **Attachment D.**
  - 5. School Properties Disposal (DN), **Attachment E.**
  - 6. First Aid (EBBA), **Attachment F.**
  - 7. First Aid (EBBA-R), **Attachment G.**
  - 8. Basic Curricular Program (IGA), **Attachment H.**
  - 9. College Credit Plus (IGCH) (Also LEC-R), **Attachment I.**
  - 10. Interscholastic Athletics (IGDJ), **Attachment J.**
  - 11. Interrogations and Searches (JFG), **Attachment K.**
  - 12. Interrogations and Searches (JFG-R), **Attachment L.**
  - 13. College Credit Plus (LEC-R) (Also IGCH-R), **Attachment M.**

**VI. APPROVAL OF MINUTES**

- A. Committee of the Whole Meeting Minutes, October 9, 2017, **Attachment N.**
- B. Regular Meeting Minutes, October 16, 2017, **Attachment O.**

**VII. TREASURER'S RECOMMENDATIONS**

- A. Approve Warrants September 2017, **Attachment P.**
- B. Approve Warrants October 2017, **Attachment Q.**
- C. Approve Financial Statement September 2017, **Attachment R.**
- D. Approve Financial Statement October 2017, **Attachment S.**
- E. Approve the revised depository agreement with Huntington National Bank, from December 15, 2017 through August 20, 2021, **Attachment T.**

## VIII. SUPERINTENDENT'S RECOMMENDATIONS

### Personnel

- A. Approve Personnel Retirement/Resignation/Leave/Termination:
1. Paul Howe, High School, Girls Basketball, 9<sup>th</sup> Grade, Resignation, effective September 22, 2017
  2. Shawn Rabatin, Transportation, Mechanic, Resignation, effective November 12, 2017
- B. Approve the elimination of the 2<sup>nd</sup> Shift Mechanic Helper position.
- C. Approve the creation of a 2<sup>nd</sup> Shift Mechanic Position.
- D. Approve Personnel – Classified (Pending Background and License Check):
1. Stephanie Mulligan, Elementary School, Educational Aide, effective October 30, 2017
  2. Christopher Silovich, Transportation, 2<sup>nd</sup> Shift Mechanic
  3. Phillip Hootman, Transportation, 2<sup>nd</sup> Shift Mechanic
- E. Approve Substitute Personnel – Certified (Pending Background and License Check):
1. Ashley Derby
- F. Approve Substitute Personnel – Classified (Pending Background and License Check):
1. Kelly Blair
  2. Tara Files
  3. Sarah Johnson
  4. Marjorie Bell
- G. Approve the following head coach supplemental positions for the 2017-2018 school year: (pending background check and permit. All positions are subject to adequate participation)
1. **Baseball**
    - a. Rod Swartz, High School, Head Coach
  2. **Softball**
    - a. Richard Castilow, Head Coach (Deduct 1% Stipend to Chris Gable)
  3. **Boys Tennis**
    - a. Phil Seenes, Head Coach
  4. **Weight Room**
    - a. John Tanksley, Spring Coach
- H. Approve the following support staff supplemental positions for the 2017-2018 school year: (pending background check and permit. All positions are subject to adequate participation)
1. **Track**
    - a. April Levack, High School, Assistant Coach (Girls)
    - b. Harry Timms, High School, Assistant Coach (Boys)
    - c. Tommy Johnsen, Middle School, Coach (Girls)
    - d. Mark Kovick, Middle School, Coach (Boys)
    - e. Emily Badock, High School, Volunteer
  2. **Baseball**
    - a. Rob Howerton, JV Coach
    - b. Glen Kruger, Assistant Coach

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- I. Approve the resolution for the non-certificated/non-licensed head coach supplemental positions for the 2017-2018 school year: (pending background check and permit. All positions are subject to adequate participation): **Attachment U.**
1. **Track**
    - a. Dale Allen, Head Coach (Boys)
    - b. Dawn Allis, Head Coach (Girls)
- J. Approve the resolution for the non-certificated/non-licensed assistant coach supplemental positions for the 2017-2018 school year: (pending background check and permit. All positions are subject to adequate participation), **Attachment V.**
1. **Girls Basketball**
    - a. Paul Howe, High School, JV Coach
  2. **Track**
    - a. Nicole Merchant, High School, Volunteer
  3. **Softball**
    - a. Paul Howe, Varsity Assistant Coach (Deduct 1% Stipend to Chris Gable)
    - b. Chris Gable, Assistant Coach (2% - to receive 1% of Castilow Stipend/1% Howe Stipend)
    - c. Marty Villers, JV Coach (1/2 Stipend)
    - d. Tori Gable, JV Coach (1/2 Stipend)
  4. **Boys Tennis**
    - a. Angie Carretta, JV Coach
  5. **Wrestling**
    - a. John Glass, Volunteer
- K. Approve two teaching positions for Girl Coders and Panther Programming, for the 2017-2018 school year, to be paid through the Best Buy Grant (\$1,000 each teacher) for the 2017-2018 school year.
1. Adam Frase, Panther Programming
  2. Alison Blake, Girl Coders
- L. Approve the Memorandum of Understanding (MOU) between the Norton City School District and the Norton Classroom Teachers Association regarding Teacher Evaluation, **Attachment W.**
- M. Approve the stipend for mentoring student teachers, paid from funds provided by Kent State University, at completion of program:
1. Deborah Southam, - \$375
  2. Thomas Chiera - \$400
  3. Jennifer Casper - \$400

**\*CONSENT AGENDA ITEMS**

**OTHER**

- \*N. Approve the overnight trip to Columbus, Ohio, March 8-9, 2018, to compete in the Business Professionals of America – State Competition,

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- \*O. Approve the overnight trip to Columbus, Ohio, for the HOSA State Competition, Advancement to Nursing, Athletic Health Science and Wellness, to be held April 10-11, 2018.
- \*P. Approve the (possible overnight) trip to Marion, Ohio, for the National Robotics Challenge, Engineering & Design Technology, Programming Design Robotics, dates to be determined April 12-14, 2018.
- \*Q. Approve the overnight trip to Columbus, Ohio, April 24-25, 2018, for the Skills USA/Career Tech Class, Advancement to Nursing, Automotive Technology, Carpentry, Cisco, Cosmetology, Criminal Science, Engineering & Design Technology, Fire Safety/EMT, Machine Technology, Masonry, Media Communications, to compete at Skills USA Championships.
- \*R. Approve the (possible overnight) trip to Kirtland, Ohio, for the National Robotics League Regional Contest, Engineering & Design Technology, Programming Design & Robotics, dates April 27-28, 2018.
- \*S. Approve the overnight trip to Dallas, Texas, May 9-13, 2018, for the BPA (Business Professionals of America), National Competition (pending any qualifiers).
- \*T. Approve the overnight trip to Louisville, Kentucky, June 18-23, 2018, for the Skills USA Championship – National Competition (pending any qualifiers).
- \*U. Approve the overnight trip to Dallas, Texas, for the HOSA National Competition, Advancement to Nursing, June 20-23, 2018 (pending any qualifiers).
- \*V. Approve the contract between Norton City Schools and Automation Mailing and Shipping Solutions for the rental of a postage machine from December 1, 2017 to February 28, 2023, **Attachment X**.

**IX. SUPERINTENDENT'S REPORTS**

**X. ADJOURNMENT**