

**NORTON CITY SCHOOLS  
SPECIAL SESSION BOARD MEETING - 7:00pm  
EXECUTIVE SESSION**

**Norton Middle School Panther Room  
Monday, November 18, 2019**

**I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**II. DISTRICT REPORT**

**III. STUDENT RECOGNITION**

- A. Students of The Month

**IV. PUBLIC PARTICIPATION/VISITORS/GUESTS**

Community comments are one way for citizens to communicate with the Board of Education. When you are called upon, please stand and state your name, address and topic. Each person is allotted three minutes until the total time of 30 minutes is used. Persons desiring more should follow the procedure of the Board to be placed on the regular agenda and are limited to five minutes to speak, as time permits.

Remember, this is a formal and official meeting of the Board of Education and what you say becomes part of the official meeting report. If your comment involves a problem with a student, employee, or board member, please do not address them by name. Keep in mind we are meeting in a school house and possibly in the presence of students. At this time, the primary role of the Board of Education is to listen and reflect on your comments. The Board will not respond with action but will take comments under advisement and direct the comments to the appropriate staff member to address outside of this board meeting. Please do not use individual employee names in this forum.

**V. AGENDA**

- A. Additions/Corrections
- B. Approve

**VI. BOARD BUSINESS**

- A. First Reading Policies:

1. Student Transportation Services (EEA), **Attachment A.**
2. Eligibility Zones for Pupil Transportation (EEAA), **Attachment B.**
3. Student Wellness Program (EFG), **Attachment C.**
4. No Tobacco Use on District Property By Staff Members (V2) (GBK), **Attachment D.**
5. Remedial Instructions (Intervention Services) (IGBE), **Attachment E.**
6. Promotion and Retention of Students (IKE), **Attachment F.**
7. Graduation Requirements (IKF), **Attachment G.**
8. Truancy (JEDA), **Attachment H.**
9. Tobacco Use by Students (V2) (JFCG), **Attachment I.**
10. Student Suspension (JGD), **Attachment J.**
11. Student Expulsion (JGE), **Attachment K.**
12. No Tobacco Use on District Property (V2) (KGC), **Attachment L.**

**VII. APPROVAL OF MINUTES**

- A. Committee of The Whole Meeting Minutes, October 14, 2019, **Attachment M.**

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- B. Regular Meeting Minutes, October 14, 2019, **Attachment N.**
- C. Special Session Meeting Minutes, November 4, 2019, **Attachment O.**

**VIII. TREASURER'S RECOMMENDATIONS**

- A. Approve the October 2019 Warrants, **Attachment P.**
- B. Approve the October 2019 Financial Statement, **Attachment Q.**
- C. Approve the Schedule of Revenue Expenditures, and Changes in the fund balances for Fiscal Years ending June 30, 2017, 2018, 2019; Forecasted Fiscal Years ending June 30, 2020 through 2024, **Attachment R.**
- D. Approve the Advance of \$25,000 from General Fund (001) to Health Benefits Fund (024)

**IX. SUPERINTENDENT'S RECOMMENDATIONS**

**Personnel**

- A. Approve Personnel Retirement/Resignation/Leave/Termination:
  - 1. Hannah Merton, High School, Bowling Volunteer, Resignation, effective October 14, 2019
- B. Approve Personnel – Classified (pending background check and permit):
  - 1. Chris Hodge, Cafeteria, Cook Float Position, 2.5 hours/day, effective November 4, 2019.
- C. Approve Personnel – Certified Substitute (pending background check and permit):
  - 1. Elizabeth Thayer
  - 2. Alicia Vasquez
- D. Approve Personnel – Classified Substitute (Pending background check and permit):
  - 1. Faye Tackett
  - 2. Deborah Helems
  - 3. Jennifer Graham, effective November 6, 2019
  - 4. Jessica Hooser, effective November 4, 2019
- E. Approve the supplemental positions for the 2019-2020 school year (Pending background check and permit check. All positions are subject to adequate participation):
  - 1. Rod Swartz, High School, Head Coach, Baseball
  - 2. Rob Howerton, High School JV Coach, Baseball
  - 3. Dick Castilow, High School, Head Coach, Softball (17.4% minus 1% to Kailey Myers)
  - 4. Phil Seenes, High School, Head Coach, Boys Tennis
  - 5. Jill McCune, High School, JV Coach, Boys Tennis
  - 6. Julie Laury, High School, Head Coach, Boys Track (1/2 Stipend)
  - 7. Chelsea Laury, High School, Assistant Coach, Boys Track
  - 8. Kevin Pollock, High School, Head Coach, Girls Track
  - 9. Jim Cercek, High School, Assistant Coach, Girls Track
  - 10. Tommy Johnsen, Middle School, Head Coach, Girls Track

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- F. Approve the resolution for the non-certificated/non-licensed coach supplemental positions for the 2019-2020 school year: (Pending background check and permit check. All positions are subject to adequate participation), **Attachment S.**
1. Aaron Gregory, Middle School, Football, Assistant Coach  
(To be paid at 8% of base, deduct \$1932.12 for cost of jerseys for Middle School football team. Aaron to receive check for \$945.04 as payment in full)
  2. John Ventura, High School, Varsity Assistant Coach, Baseball
  3. Brittany Castilow, High School, Varsity Assistant Coach, Softball (8% minus 1% to Kailey Myers)
  4. Tori Gable, High School, JV Coach, Softball (9.2% minus 1% to Kailey Myers)
  5. Kailey Myers, High School, JV Coach, Softball (3%)
  6. Frank Laury, High School, Head Coach, Boys Track (1/2 Stipend)
  7. Rick Englehart, Middle School, Head Coach, Boys Track
  8. Brian Hallett, High School, Track, Volunteer
  9. Alexa Kerr, High School, Track, Volunteer
  10. Kipp Cullen, High School, Wrestling, Volunteer
- G. Approve the following Reading Intervention Tutors (Brainiac Club) to provide instruction (7:15-8:15) for the Fast Forward Program, paid by Title I Funds at the tutor rate:
1. Kim Bryant
  2. Kathy Kanis
  3. Teresa Kozak
  4. Jordan Martin
  5. Lilly Wooley
  6. Landry Bohnak (sub only)
- H. Approve two (2) teaching positions for the Panther Programming Club, to be paid through the Best Buy Grant \$1,000 per teacher, for the 2019-2020 school year.
- I. Approve the following individual for fall athletic services 2019-2020:
1. Don Shimek
- J. Approve Year 1 – Mentors for the 2019-2020 school year, compensation after completion of school year:
1. JoBeth Carpenter
  2. Danielle Perella-Dutton
  3. Kelly Hooper
  4. Laura Mattle
  5. Rebecca Naumann
  6. Laura Nichols
  7. Annie Reed
  8. Dawn Thompson
- K. Approve Year 2 – Mentors for the 2019-2020 school year, compensation after completion of school year:
1. Sheri Druckenbrod
  2. Rebecca Naumann
  3. Rod Rowell
  4. Erin Fabish-Rupert
- L. Approve Mentor Coordinator for the 2019-2020 school year, compensation after completion of the school year:
1. Alison Blake

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- M. Approve the stipend for mentoring teachers (Speech/Language Pathologist) for spring 2020, paid from funds provided by Kent State University:
1. Maryanne Arnold
- N. Approve the stipend for mentoring teachers for spring 2020, paid from funds provided by The University of Akron:
1. Eric Rymer
  2. Lisa Flynn
  3. Deb Saiben
- O. Approve the stipend for mentoring teachers for spring 2020, paid from funds provided by Kent State University:
1. Ann Mayer
  2. Scott Trivisonno
  3. Adam Gibson
  4. Tom Chiera
  5. Chuck Fowler
- P. Approve the job description for the Cook II Float pilot position, **Attachment T**.
- Q. Approve hosting Camp Invention at Norton Elementary School, at no cost to the district, June 8-12, 2020.
- R. Approve the Camp Invention Director position, at Norton Elementary School, to be paid by National Inventors Hall of Fame, at no cost to the district.
- S. Approve the hiring of one to four positions (based on enrollment) for Camp Invention Instructors at Norton Elementary School, to be paid by National Inventors Hall of Fame, at no cost to the district.
- T. Recommend the elimination of the Maintenance II, 9-month (180 days) (March-November), 8-hour position.
- U. Recommend the creation of a Maintenance II, 12-month, 8-hour daily position.
- V. Approval to advertise for bid, the replacement of the Middle School Gym roof.

**CONSENT AGENDA ITEMS**

**CURRICULUM**

- \*W. Approve the pilot program, Learning without Tears Handwriting Program, Norton Developmental Preschool, for the 2019-2020 school year.

**OTHER**

- \*X. Approve the correction of board minutes dated October 14, 2019, 19-151, approve two (2) Educational Aide I positions at Primary Elementary, from 1:00pm-3:45pm the correct hours should be 12:30pm-3:45pm (3.25 hours), Monday-Thursday.

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\*Y. Approve the agreement with Power4Schools to purchase electricity, **Attachment U**.

\*Z. Accept the following donation:

1. Monetary donation of \$100, from Natalie Shiposh, for the Norton Middle School, to be used for the Norton Middle School Cafeteria lunch fund.
2. Monetary donation of \$225, from the Middle School Staff, for the Norton Middle School, to be used for the Norton Middle School Cafeteria lunch fund.
3. Donation of miscellaneous items, valued at approximately \$250 from Five Below, to be distributed to the drama department at Norton High School.
4. Monetary donation of \$100, from Anonymous Donor, for the Norton Primary School, to be used for the Norton Primary Cafeteria lunch fund.
5. Monetary donation of \$60, from Dennis Oswald, for Norton High School, to be used for the banner project.
6. Monetary donation of \$500, from PPABC, for Norton High School, to be used for the banner project.
7. Monetary donation of \$484, from Ralph Dowling, for the Norton High School, to be used for the banner project.

**X. SUPERINTENDENT REPORTS**

**XI. EXECUTIVE SESSION**

- A. To discuss employment of personnel.

**XII. ADJOURNMENT**